



## Job Description

Reporting to the Director, Training, Safety and Recruitment, the Manager of Safety Systems is responsible for developing and implementing strategies to achieve the BCMEA customer member's visions for health and safety on the waterfront and for providing leadership in the identification and implementation of industry health and safety initiatives.

## Responsibilities

- Provides assistance to the BCMEA member companies with health and safety matters.
- Researches, develops and implements policies, procedures and training curriculums in consultation with employers and the union to educate waterfront workers on hazards and waterfront safety compliance.
- Leads industry-wide health and safety research projects.
- Co-chairs union / management Joint Health and Safety Committee. Develops and distributes agenda. Arranges meeting attendance. Assigns and administers resulting tasks. Arranges implementation of recommendations.
- Coordinates, directs, and leads industry subcommittees for health and safety matters as necessary.
- Develops, implements, and monitors the BCMEA health and safety program.
- Develops and implements the hazard prevention program for all BCMEA training activities.
- Provides health and safety regulatory guidance for all departments of the BCMEA.
- Represents employers at Canadian Marine Advisory Council. Consults with industry through participation at National Maritime Safety Association technical advisory committee and related events
- Assists employers to develop and establish effective safety management and auditing systems. Serves as a resource for the industry on health and safety matters, provides advice and training on all facets of accident prevention, accident investigation and claims management and develops safe work practices and procedures on request.

## Skills & Abilities

- Demonstrated ability to successfully develop and implement effective health and safety programs within a unionized environment
- Strong customer service orientation and the ability to work effectively with a diverse workforce across multiple organizational levels
- Advanced understanding of safety management systems
- Applied understanding of adult education theory and curriculum development
- Excellent planning, organizational, communication, facilitation and interpersonal skills
- Aptitude for critical thinking and the ability to resolve issues in a timely manner



- Previous experience developing and monitoring budgets and the ability to analyze reports for the purpose of maintaining expenditure controls and optimizing finances
- Thorough understanding of federal and provincial health and safety regulations, as well as transportation and human rights legislation
- Ability to analyze data and regulations to recommend and implement effective solutions for industry
- Ability to deliver impactful, effective presentations
- Proficiency with MS Office Suite
- Diplomacy, tact, good judgment and the capacity to maintain confidentiality
- Analytical with a strong attention to detail
- Ability to work independently and within a team

## Education & Experience

- Diploma in Business Administration or Occupational Health and Safety and 5 to 8 year's work-related experience or an equivalent combination of education and experience. Undergraduate degree preferred
- Five to ten year's supervisory/management experience
- Class 5 Drivers License
- Canadian Registered Safety Professional designation is an asset
- Previous experience directing workplace committees is an asset
- Previous health and safety auditing experience is an asset

## About Us

The British Columbia Maritime Employers Association (BCMEA) is an unaccredited employers association currently consisting of sixty-eight member companies which consists of ship owners, bulk operators, stevedores, general cargo and containers. We're integral to Canada's Pacific Gateway Strategy that links Canada to the rest of the world. This gateway contributes \$12 billion dollars and 130,000 direct and indirect jobs to Canada's economy.

We believe in achieving long term sustainable results by supporting and investing in our employees. In addition to a competitive salary and benefits package, we offer ongoing education and a generous pension.

We're located in up and coming Rialtown. Close to transit and just minutes away from Gastown and Chinatown. Free parking is available in our designated lot to those who drive. Our office features beautiful exposed brick, modern workstations in an open environment.

To apply for this position, please send your resume and cover letter to [careers@bcmea.com](mailto:careers@bcmea.com).