

# COR Auditor Recertification Training



The WorksafeBC Standards and Guidelines state that approved COR program auditors are required to keep current on auditing quality standards, audit instrument use, opportunities for improvement and maintain their auditing skills. To this end, COR auditors (both internal and external) must be re-approved at least once every three years, conduct a minimum of two audits within the three-year period between their initial approval certification and their re-approval (the BCMEA will accept team audits from certified internal auditors to satisfy this requirement).

Audit requirements are as follows:

## Internal Auditors

- Audit using the BCMEA COR audit tool, on a BCMEA COR certified employer
- Audit using a BC COR Certifying Partner's audit tool, on a BC COR certified employer

## External Auditors

- Audit using the BCMEA COR audit tool, on a BCMEA COR certified employer
- Audit using a BC COR Certifying Partner's audit tool, on a BC COR certified employer
- Audit using the OHSAS18001 audit tool (comparison study awaiting approval from WorkSafeBC)
- Other approved Health and Environmental audits (be submitted to the BCMEA COR Program for acceptance and will be reviewed on a case-by-case basis).

If audits are completed using either another BC COR Certifying Partner's audit tool, or the OHSAS 18001 audit tool, we require some sort of proof of this.

The reason why any other audit type will not be accepted is simply because it does not comply with the WorkSafeBC Standards and Guidelines for COR, in which all Certifying Partners are governed by. The WorksafeBC Standards and Guidelines also state that COR auditors must:

**“Complete at least one day (7 hours) of auditor refresher/recertification training over the three-year auditor certification period to be eligible for re-approval.”**

The BCMEA will provide a 2 hour refresher session every year to assist with the recertification requirements. The remaining 5 hours of required training time may be utilized by the approved methods in the charts below. Written documentation must be provided as proof of completion for any training methods utilized by the auditor. All training methods will be subjected to the BCMEA quality assurance program for verification purposes.

## External Auditor Recertification Equivalents

Course Attended	Hours Awarded
Recognized University Course in HS & E <i>Example:</i> British Columbia Institute of Technology's health and safety program courses (minimum 3 Credit)	5 hrs.
Completion of a Recognized Auditor Training Course  Training must have a written exam and be accompanied with a printed certificate of completion  <i>Example:</i> BSI Group etc.	5 hrs.

Certification in Another Certifying Partners Auditing Course <i>Example: BCForestsafe, FIOSHA, FARSHA, ENFORM etc.</i>	5 hrs.
Certification in a Recognized Auditing Standard <i>Example: ISO, OHSAS etc.</i>	5 hrs.
Online Training Courses in HS & E  Training must have a written exam and be accompanied with a printed certificate of completion  <i>Example: Canadian Center for Occupational Health &amp; Safety Courses</i>	2 hrs.

## Internal Auditor Recertification Equivalents

Course Attended	Hours Awarded
Recognized University Course in HS & E  <i>Example: British Columbia Institute of Technology's health and safety program courses</i>	5 hrs.
In House Safety Training  Delivered by a certified trainer and a completion certificate  <i>Example: Health and Safety Committee Training, Inspections, Investigations etc.</i>	5 hrs.
Completion of a Recognized Auditor Training Course  Training must have a written exam and be accompanied with a printed certificate of completion  <i>Example: BSI Group etc.</i>	5 hrs.
Certification in a Recognized Auditing Standard  <i>Example: ISO, OHSAS etc.</i>	5 hrs.
Certification in Another Certifying Partners Auditing Course  <i>Example: Go2, FIOSHA, FARSHA, ENFORM etc.</i>	5 hrs.
Conference Seminar Workshops - must be in the field of HS & E. All workshops must have either a printed certificate of completion or proof of registration/attendance to be eligible for credit.	5 hrs.
Online Training in Courses HS & E  Training must have a written exam and be accompanied with a printed certificate of completion  <i>Example: Canadian Center for Occupational Health &amp; Safety Courses</i>	2 hrs.

