



BCMEA

Certificate of Recognition Program



Application Form

Company Information

Legal Name: _____	Application Date: _____
Operating Name: _____	Phone No: _____
Detailed List of Locations/Sites: _____	Total # Locations/Sites: _____
Requestor Name: _____	Email: _____
Address: _____	Postal Code: _____
H&S Contact: _____	Phone: _____
Title: _____ Fax No: _____	Email: _____

Application Information

- Complete one application form per WorkSafeBC account number

WorkSafeBC Account Number: _____ Classification Unit Number(s): _____

Total Estimated Assessable Payroll: _____ Total Employees at Peak Operations: _____

I have read and agree to the attached Terms and Conditions of Participation and wish to participate in the BCMEA Certificate of Recognition Program.

By registering with the BCMEA COR Program to act as my certifying partner in the Partners in Injury and Disability Prevention Program, I understand that information may be shared between WorkSafeBC and the BCMEA to determine my eligibility to receive a COR and to determine my eligibility to receive a rebate. This information may include details of my account registrations, industry classifications, operating locations, payroll, numbers of workers, the value of my rebate, and if denied a rebate, the reasons why.

Authorization

Company Representative: _____ Title: _____

I hereby commit that our company will endeavour to complete the BCMEA Certificate of Recognition (COR) Program. We will commit the resources and effort required for the advancement of our safety culture.

Signature: _____ Date: _____

Forward completed forms to the BCMEA COR Program at the following:

BCMEA
401 - 349 Railway Street
Vancouver, BC V6A 1A4

Fax: 604 602 9859
Email: cor@bcmea.com
Phone: 604 688 1155



Terms of Participation

BCMEA
Certificate of Recognition (COR) Program



- 1) The BC Maritime Employers Association is the certifying partner with WorkSafeBC for the Certificate of Recognition program.
- 2) Employers who register with the BCMEA by November 15 and have completed their certification audit are eligible for a rebate in that calendar year. New COR holders will be automatically registered and eligible for rebates effective the year they achieve their COR.
- 3) Registration in COR is renewed automatically on an annual basis.
- 4) Employers will have the option to withdraw subject to the following conditions:
 - a. Notice of intent to withdraw may be provided at any time.
 - b. If participating on an individual basis, the registration will be rescinded immediately.
 - c. If participating on a collective or group basis, the withdrawal will be effective at the end of the registration year unless all participating accounts withdraw.
 - d. Withdrawal will be confirmed in writing.
- 5) The COR must be achieved and maintained in accordance with the standards set by WorkSafeBC and the BCMEA to receive rebates.
- 6) Employers who cease business before the end of the year must have completed the applicable audit for that year, prior to ceasing business, to be eligible for a refund.
- 7) A rebate will be issued in the year following COR qualification, pending confirmation of the employer's insurable payroll and compliance with WorkSafeBC requirements.
- 8) Employers audits will be subject to a quality assurance process, and non-compliance may result in rebates being withheld.
- 9) Employers must comply with all provisions of the applicable regulations.
- 10) Employers with multiple accounts and/or industries may choose individual or group participation for their operations. In any event, an employer must designate each account in each industry that is to be registered.
- 11) A full-time employee of each company must complete the BCMEA COR training courses. If the employee leaves the company, a replacement must be trained within 6 months.
 - a. The individual who completes the auditor training must be the individual who conducts the company's internal safety audits.
 - b. Any employee who has successfully completed the auditor training and wishes to remain a certified auditor for the company must be recertified every three years.
- 12) If an individual fails any of the courses with a mark of less than 80%, the individual will be required to retake the course at the posted rate.
- 13) The "Certificate of Recognition" is renewed automatically providing all requirements of COR standards are met and certification is maintained.