



*Year-End
Report*

2015

*Glen Williams
Manager, Safety Systems
December, 2015*

*British
Columbia
Maritime
Employers
Association
Certificate of
Recognition
Program*



Introduction

This report summarizes the activities of the BCMEA COR Program during 2015. The BCMEA COR Program will also provide WorkSafeBC with semi-annual reports and financial statements.

The BCMEA COR Program continued to be successful in 2015. Our COR certified employers as of December 31, 2015 are:

Recertified or maintenance audit completed:

- *BC Ferries*
- *Kisik Aerial Survey*
- *Meridian Marine Industries*
- *Nanaimo Airport Commission*
- *Neptune Bulk Terminals*
- *New Gold Inc.*
- *Pacific Coast Terminals*
- *Seaspan Marine Corporation*
- *Seaspan Ferries*
- *Seaspan Vancouver Drydock*
- *Seaspan Vancouver Shipyards*
- *Seaspan Victoria Shipyards*
- *Thrifty Foods*
- *Vancouver International Airport Authority*
- *WalMart Canada Corporation*
- *WestJet*

Employers recertified under the reciprocity agreement with the BC Forest Safety Council include:

- *Jones Marine Service Ltd.*
 - *Chemainus Marine Services Ltd.*
- *Pacific Cachalot Ltd.*

Newly certified in 2015:

- *Island Tug and Barge*

In addition to the COR certified companies, the following companies have registered into the BCMEA COR Program in 2015 and have indicated they wish to pursue certification in the coming 2016 fiscal year:

- *Cellula Robotics*
- *Intercon Marine Inc.*
- *WestJet Encore*



Annual Verification Audit

To meet the 10% Verification Audit requirement of the Standards and Guidelines, in 2015 the BCMEA COR program was required to perform one External Auditor Verification Audit. BCMEA COR selected an external auditor at random and put forth a proposal to approximately 50 BC COR external auditors (non-BCMEA) requesting RFP's. The Verification Audit was conducted in November 2015 and was successful.

Development – Policy and Procedure Manual Re-write

The BCMEA COR staff embarked on a large project to re-write the outdated BCMEA COR Policy and Procedure Manual in 2015. The BCMEA COR Policy and Procedure Manual provides direction and instructions to ensure the BCMEA COR program is meeting the requirements of the WorkSafeBC Standards and Guidelines. The project was overseen by CC Consulting, a third party technical writing consulting firm, who worked with the BCMEA COR staff to develop a top-class document which was clearly written and easy to navigate. Overall the project took eight months and achieved approval from the BCMEA COR Technical Advisory Committee in November, 2015.

Certifying Partner Audit

WorkSafeBC administered a Certifying Partner Audit for the BCMEA COR Department from November 23 – 26, 2015 in accordance with the WorkSafeBC Standards and Guidelines. This four-day audit is a complete review of the BCMEA COR department and includes a documentation review, worksite observations, and interviews to ensure the BCMEA COR department is achieving the highest operational standards. In the end, the BCMEA was successful and achieved 92% overall with only five minor non-conformances identified. Moving forward in 2016, the BCMEA will develop and implement an action plan addressing the non-conformances.

Training Courses

Large Employer Internal Auditing Course: Ran four sessions with a total of 26 participants, 18 of whom completed successful student audits and became certified or recertified in 2015. Several of the 26 participants took the course and later indicated that they would not be completing a student audit and becoming certified auditors.

The remaining four students are working on their student audits and are expected to submit them and become certified in early 2016.

Small Employer Internal Auditing Course: Ran two sessions with a total of four participants, all of whom have completed successful audits and deemed as Certifying BCMEA SECOR Auditors.

Communications

Events Attended

- *Cargo Logistics Conference, January 28 & 29, 2015 – General Industry*
- *Western Conference on Safety, April 20 & 21, 2015 – General Industry*



Advertising

- Ad in BC Tugboat magazine – 2015 Edition May 2015
- Ad in Western Mariner magazine issues:
 - July
 - November
 - December

Program Uptake

Currently the majority of COR certified BCMEA member companies are struggling with the ILWU participation with the COR program. As a result, one BCMEA member company decided not to continue with COR certification in 2015 but will consider recertifying in 2016. Further, in 2015 the ILWU officially withdrew from the BCMEA COR Technical Advisory Committee stating the Locals were instructed by ILWU International not to participate with the COR program. Moving forward, the non-participation from the ILWU may have a negative effect on the participation from the BCMEA member companies.

Budget

In December 2015, the BCMEA COR program signed a funding agreement with WSBC for 2016. The funding total for 2016 is approved for \$200,438. Complete details can be found in the attached financial statement.

Staffing Update

The current contact information for the COR team is as follows:

BCMEA – COR Program

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Conclusion

The BCMEA COR staffs acknowledge the hard work and energy required to build the BCMEA COR program to its current level. We have a high quality program, and we will strive to continue the excellent progress made in the last nine years by applying the principles of continual improvement in all aspects of our work. We will demonstrate exemplary standards, behaviours, products and ethics, with the goal of fostering real improvements in safety performance and attitudes throughout our industry.

The BCMEA COR program will continue to build upon our excellent relationships with all stakeholders, while working to cultivate new ones. It is through these relationships that we are able to reach out to industry and to labour to effect positive changes.

We are proud of the work everyone involved has accomplished so far and look forward to continuing that tradition in 2016.